



MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNY COMMISSIONERS

The meeting was opened by Commissioner Stokes leading the Pledge of Allegiance and then offering a prayer.

Commissioner Lewis called for a review of the agenda. No changes were made.

A service provider agreement with Eastern Idaho Health Services was set for review. The agreement set out the terms of service and payment should Oneida County send someone to their facility in Idaho Falls. The County Prosecutor approved of the agreement. The circumstances surrounding an involuntary commitment was explained to the commissioners.

Commissioner Stokes made the motion to approve the service provider agreement with Eastern Idaho Health Services for Behavior Health services.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.



The commissioners received notice that the swimming pool will need to hire another pool manager for the coming summer. They currently have four manager positions that oversee the daily operations of the pool in a rotating schedule. The request is to replace an open position and has been budgeted.

Commissioner Christophersen made the motion to approve the hiring of a new pool manager. Commissioner Stokes seconded. All commissioners approved and the motion carried.

County spending policy – Prosecutor Brower and Clerk Colton asked the commissioners to consider a county spending policy. It was identified that the current personnel policy pays a per diem for employees that must travel for work. This form of payment isn't being adhered to by all departments and may not be the best method for all departments. Namely those that work after hours such as the ambulance department. It was further identified that it would be best practice to have each employee pay for their own meals and seek reimbursement individually rather than using a county credit card. The commissioners indicated that they would entertain a policy with guidelines for all departments.



New Canyon Road – Citizens living along New Canyon road came before the commissioners seeking help in providing a safer road. In particular they are looking for some help with the approach as it leaves the oiled frontage road and climbs around a small hillside. This section of road cut into the side hill leaves little room for cars to pass. Also, it is hazardous for cars traveling south west as they have a steep drop off on the downhill side of the road. It was noted that there is an increasing number of young drivers in this area. It was suggested that widening the road and installing a guard rail might help. The road department stated that the right of way dictates how wide they can make a road and this right of way has been utilized. The

commissioners asked if the owner would be willing to give some land for the purpose of making a wider road. This question has not been posed to him at this time. The commissioners indicated that they would look at the situation further and see what options are available.

One Certificate of residency was presented for a student attending the College of Southern Idaho.

Commissioner Stokes made the motion to approve the Certificate of residency for Emily Allen. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Clerk Colton reported that the sheriff's computer server had been ordered and would be installed upon arrival. It was noted that due to cost to the IT contractor to purchase the server and then wait for the SHSP grant to reimburse that it might be best to pay for the server through the county budget and then seek reimbursement to the county.

Compensation time review. Two employees in the sheriff's office and one employee in the clerk's office has exceeded the allowed comp. time accumulation. The sheriff indicated that the two officers were involved in necessary searches and that they would be using their time until it is below the targeted accrual limit. The clerk indicated that his deputy clerk accrued time while processing payroll for the county on the weekend in order to attend election training provided by the Secretary of State's office. This time will also be used as soon as feasible.

The meeting minutes of the January 27 meeting were reviewed.

Commissioner Christophersen made the motion to approve the meeting minutes as written. Commissioner Stokes seconded. All commissioners approved and the motion carried.

The claims were reviewed for payment.

Commissioner Stokes made the motion to approve the claims for payment. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The proposed burn ordinance was reviewed individually by the commissioners in preparation for the public hearing that will be held in two days.

Jim Mustos spoke with the commissioners regarding the local ham radio club. They have a mobile trailer that has been equipped to assist the search and rescue in their time of need. The club is looking for place to store the trailer and keep it protected from the weather. The original request was for hanger space at the airport however it was reported that the hangers are privately owned. The commissioners indicated that they would help in the search for a storage space.

Commissioner Christophersen made the motion to move into the scheduled executive session per IC 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, And (1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Commissioner Stokes seconded. Roll call vote was taken.

Commissioner Stokes – Yes

Commissioner Christophersen – yes

Commissioner Lewis – yes.

The motion carried.

The executive session was concluded and supervisors gave their reports.

Commissioner Stokes was excused to attend other commitments.

Prosecutor – IPAA conference was beneficial. Leah has been collaborating with other legal assistants. Scheduled jury trial in Franklin has been settled. Diversion program run through his office with other entities called the MDT. They discuss child protection and juvenile delinquency in the area and how best to address the cases individually.

Road and Bridge – Several stop signs have been stolen recently. It was suggested that the hazards of taking signs could be communicated through the schools. An example from Florida explained the severity of missing signs when a car failed to stop resulting in an accident that took three lives. Two of the snow plows are temporarily out of service. Permission was asked to use budgeted money for the purchase of a new truck. Road signs have been ordered for the readdressing project and they will be installed upon arrival.

Landfill- They need to hire a seasonal employee to help move dirt this spring. There are eight test wells at the landfill. Currently four of the test wells are being used to monitor the old landfill site.

Probation- Drug testing still not working smoothly. 40 adults under supervision, and 7 drug court participants with a few applications pending. 9 persons have absconded. 5 persons on pre trial release. 12 juveniles under supervision. 1 of them is in Louisiana with a parent. He has been accepted to the Youth Challenge Academy in that state.

Emergency Services- Sand bags are available at the fire station. They will be stored in a shed on the east side with fill material adjacent to the bags. An LEPC meeting has been scheduled for February 20th where a review the 2018/2019 grant expenditures will be reviewed along with upcoming exercises.

Treasurer – reported by the Assessor; LGIP interest is currently at \$21,364.85. A second LGIP was set up for the ambulance department in the amount of \$100,000.00 and they have earned \$46.84. Scanning has begun and have completed 5 years of documents. Warrants of distraint have been filed on all mobile homes in the county that are delinquent on taxes.

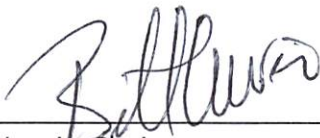
Assessor -would like to start scanning her office documents. Storage space is running low and digitizing documents will help with this issue. Integra is a company that the clerk has worked

the county. Revaluation is almost complete for this year. A building was placed on the missed roll when it was still under construction on the interior. The building was taxed for the full year but should have only been assessed for about two months. The tax difference is \$687.20. The process of reporting activity on building construction was discussed. When inspections are complete and how this information is reported to the assessor's office was a concern. The topic will be included on the next agenda for the purpose of addressing the issue with the building inspector.

Commissioner Christophersen made the motion to forgive 10 months of taxes to Thayne Winchester, in the amount of \$687.20, for a new building that was inadvertently taxed for the full year even though it was not complete.

Commissioner Lewis seconded. All commissioners approved and the motion carried.

The meeting was adjourned.



Bill Lewis, Chairman



Matthew L. Colton, Clerk